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[See POLICY ALERT Nos. 178 and 222]

2415.20 EVERY STUDENT SUCCEEDS ACT NO CHILD LEFT BEHIND COMPLAINTS

Pursuant to 20 USC 7844, Sec 9304 (a)(3)(C), of the No Child Left Behind Act of 2001 (NCLB), The Every Student Succeeds Act (ESSA) reauthorized the Elementary and Secondary Education Act of 1965 (ESEA). Aa Board of Education shall adopt a policy and written procedures for resolving a written complaint presented by an individual or organization that alleges that offer parent(s) or legal guardian(s), public agencies, other individuals, or organizations a method for receipt and resolution of complaints alleging violations in the administration of the ESSA NCLB programs as identified by the New Jersey Department of Education (NJDOE).

Policy and Regulation 2415.20 set forth the requirements for resolving complaints presented by any individual or organization that:

- 1. A school, school district, other agency authorized by the school district, or by the NJDOE violated the administration of education programs **authorized** required by the Elementary and Secondary Education Act ESEA as amended by the ESSA NCLB; and/or
- 2. The NJDOE violated the administration of education programs required by the **ESEA** Elementary and Secondary Education Act as amended by the **ESSA** NCLB.

Complaints regarding nonpublic school officials alleging school district noncompliance must pertain to at least one of the following three specific reasons:

- 1. The school district did not engage in consultation that was meaningful and timely;
- 2. The school district did not give due consideration to the views of the nonpublic school officials; or



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3. The school district did not make a decision that treats the nonpublic school or its students equitable and in accordance with ESEA Section 1117 or Section 8501.

A Complaint shall be a written and must identify, at a minimum, the alleged ESEA violation; a description of previous steps taken to resolve the matter; allegation that shall identify the alleged NCLB violation, the facts supporting the alleged violation as understood by the complainant at the time of submission;; and any supporting documentation.

A Ccomplaint alleging a school in the district, school district, or other agenc	y
authorized by the school district, or the NJDOE violated the administration of	a
program must be submitted to the (distriction distriction di	ct
administrator responsible for ESSA NCLB compliance).	ıe
(district administrator responsible for ESSA NCL	В
compliance) shall be responsible to coordinate the investigation of the	ıe
Ccomplaint. The (district administrator responsible	le
for ESSA NCLB compliance) shall submit a written report regarding the	
outcome of the investigation to the complainant.	

If the complainant is not satisfied with the outcome of the investigation by the school district, the complainant must submit a written complaint may initiate a Complaint by submitting a written Complaint to the NJDOE to the attention of the Executive County Superintendent for the county where the school district is located. This process does not apply to alleged violations concerning participation of nonpublic school children.

The Executive County Superintendent will coordinate the investigation of a Ccomplaint. When the investigation is complete, the Executive County Superintendent will notify the complainant in writing regarding the outcome of the investigation. If it is determined a violation has occurred, the Executive County Superintendent will identify and impose the appropriate consequences or corrective action in accordance with statute and/or regulation to resolve the complaint. Assistant Commissioner assigned to oversee the matter shall identify and impose appropriate consequences or corrective actions as required by regulation to resolve the Complaint. If the complainant is not satisfied with the determination that is made by the Executive County Superintendent does not agree with the NJDOE's decision,



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the complainant may submit a written request for review of that determination to the Assistant Commissioner appeal to the United States Department of Education Secretary.

A Complaint alleging the NJDOE violated the administration of a program must be submitted to the **designated** New Jersey Department of Education **Assistant Commissioner** Chief of Staff or the United States Department of Education Secretary. The NJDOE requests the complainant first contact the New Jersey Department of Education Chief of Staff to resolve the issue. The **appropriate** NJDOE Office **assigned by the Assistant Commissioner** of Strategic Initiatives and Accountability will coordinate the investigation of a Ccomplaint. When the investigation is complete, the **Assistant Commissioner** Chief of Staff will notify the complainant in writing regarding the outcome of the investigation. If it is determined a violation has occurred, the **Assistant Commissioner** Chief of Staff shall will identify and impose the identify and impose appropriate consequences or corrective actions as required by **statute and/or** regulation to resolve the Ccomplaint.

If a complainant does not agree with the NJDOE's decision, the complainant may appeal to the **Secretary of the** United States Department of Education Secretary.

To initiate a complaint regarding participation of nonpublic school children, a complainant must submit a written complaint to the NJDOE Nonpublic Ombudsman in accordance with NJDOE procedures.

New Jersey Department of Education 1/26/07 Memorandum No Child Left Behind Elementary and Secondary Education Act (ESEA) Complaint Policy and Procedure

Adopted:

